



Oceano/Five Cities Elks #2504  
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### **New Member Processing Steps**

**Fill out Membership Application:** New members must have a current member (from any Lodge) propose them for membership. The proposer fills out the top section of the membership application. The new member candidate fills out the rest and turns in the application with the correct Initiation Fee:

\$100 if you are **over** 26 years of age     \$25 if you are **under** 26 years of age

**Once application is received:** Your application will begin processing. You and your proposer will receive a letter informing you of your scheduled dates. Your name will be posted on the Lobby Membership Board and your name will be read on the floor of a Lodge meeting.

**Investigation/Interview :** This is when you and your proposer will attend a meeting with the Membership Committee to go over your application, so that the membership committee can put you on the ballot to be voted into membership.

**Balloting:** This takes place at the first Lodge meeting of the month. You do not attend.

**Indoctrination:** This takes place on the second Monday of the month. You will receive a letter stating you were voted into membership. You and your spouse will be invited to attend Indoctrination, which is an introduction to what Elks is all about and how our lodge contributes to the community.

**The Final Step Initiation-** being installed as a member. In the letter letting you know you have been voted in you will also get the date and time you are expected for Initiation. Initiation is the 4th Tuesday of each month. Except in November and December, they are scheduled together on the first Tuesday in December.

Pro-rated dues are due at this time.

**While you are being processed you may use the lodge**

**ONLY WHEN SIGNED IN BY A MEMBER only**